

PROPERTY TAX[™]

Tomorrow's Integrated Information System

asyst:Property Tax gives you a cost-efficient and customizable way to make billing for property taxes easy and accurate. It saves you time and money by automating the many steps involved in tax administration, including:

- Creating and maintaining property assessment information such as:
 - Preparing notices
 - Administering receivables
 - Applying penalties
 - Generating reports
 - Single data entry form for maintaining all relevant property tax information.
- Centralized control over your tax billing process.
- Inquiries are made with a single form that displays property descriptions, owner changes, assessment values, transaction balances and much more!
- Easily enter and modify tax roll information.
- Set up an unlimited number of owner names and addresses for each tax roll.
- Maintain bills for and send bills to any number of individuals.
- Find accounts quickly by searching on part or the entire name, legal description, street address, parcel ID, zoning and/or land use.
- Retrieve account balances instantly. System maintains up-to-date balances with penalties and interest calculated.
- Easily track property assessments and additional charges. Most tax billing charges are calculated based on assessment values. **asyst:Property Tax** allows you to maintain an unlimited number of assessments on a particular property. A mill or tax rate can be applied to this assessment by class, school support, school division, hospital district or a range of other criteria.
- Enter unlimited additional charges into the system, such as local improvement and one-time charges.
- Send out notices and letters with the Microsoft Word mail merge feature.
- Track an unlimited number of actions such as owner change, rate change, assessment changes, property sale etc.
- System produces bar codes so that payments can be quickly scanned into the database. Additionally, payments can be electronically drafted and files can be imported directly from a bank for lock box payments.
- Easily reprint any tax bill and produce tax certificates.
- Scan and attach documents to the property tax database.
- Easily reverse a payment for NSF checks and automatically bill customer for a user defined NSF fee.