

Keystone: Building Permits

The Keystone Building module provides building department staff with all the tools they need to issue and track permits, record inspections, generate all required reports, issue and track compliance orders and issue compliance letters.

- Define your own permit types, each with its own list of stages of construction and related inspections
- Create and print permits
- Track notification dates for permit stages of construction and utilize the inspection scheduler to drag and drop inspections between inspectors and dates on the calendar
- Export your schedule to your Outlook calendar or our remote inspection tool, Keystone In Motion
- Attach electronic files (documents, plans, photos) to permits
- Create Stats Canada, Tarion and MPAC files for upload
- Prepare summary and/or detailed monthly reports for Council
- Issue compliance orders pursuant to the Building Code Act using provincially mandated forms
- Issue non-legislated compliance orders relating to municipal by-laws
- Create your own custom compliance letter templates – one or many – and use them to generate compliance letters
- Create your own property inspection definitions for inspections relating to a property but not a building permit
- Define your own permit fee calculators and use them to determine permit fees.
- Full integration with the cash receipts and general ledger modules lets you process receipts against a permit and include not only permit fees but any other charges collected (e.g. – development charges, entrance permit fees, etc.)

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